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**TWENTY SECOND MEETING OF
EXECUTIVE COUNCIL DATED 26.09.2009 AT 11.00 A.M.**

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**TENTATIVE AGENDA FOR TWENTY SECOND MEETING OF
EXECUTIVE COUNCIL SCHEDULED TO BE HELD ON
26.09.2009 AT 11.00 A.M.**

1. Perusal and approval of minutes of twenty first meeting of the Executive Council dated 01.08.2009.
2. Report of the Vice-Chancellor.
3. Perusal and approval of minutes of Finance Committee meeting dated 25.08.2009.
4. Perusal and approval of recommendations of the Selection Committees for appointment to teaching and non-teaching posts.
5. Placing report of the Inspection Committee and letter of Hon'ble Chief Justice of India.
6. Any other matter with the permission of the chair.


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**TENTATIVE NOTES ON AGENDA FOR TWENTY SECOND
MEETING OF EXECUTIVE COUNCIL SCHEDULED TO BE
HELD ON 26.09.2009 AT 11.00 A.M.**

1. **Perusal and approval of minutes of twenty first meeting of the Executive Council dated 01.08.2009.**
Notes:
Minutes of twenty first meeting of the Executive Council dated 01.08.2009 are placed for perusal and approval.
2. **Report of the Vice-Chancellor.**
Notes:
The report of the Vice-Chancellor placed for perusal.
3. **Perusal and approval of minutes/recommendations of Finance Committee meeting dated 25.08.2009.**
Notes:
Minutes/recommendations of Finance Committee meeting dated 25.08.2009 are placed for perusal and approval.
4. **Perusal and approval of recommendations of the Selection Committees for appointment to teaching and non-teaching posts.**
Notes:
The University had advertised various vacant teaching and non-teaching posts. The Selection Committee meetings took place on 16.09.2009. Recommendations of the Selection Committees for appointment to teaching and non-teaching posts placed before the Executive Council for perusal and approval.
5. **Placing report of the Inspection Committee and letter of Hon'ble Chief Justice of India.**
Notes:
Report of the Inspection Committee and letter of Hon'ble Chief Justice of India shall be placed before the Executive Council in its meeting dated 26.09.2009.
6. **Any other matter with the permission of the chair.**


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TENTATIVE DRAFT

MINUTES OF THE TWENTY FIRST MEETING OF EXECUTIVE COUNCIL
DATED 01.08.2009

The twenty first meeting of the Executive Council of Hidayatullah National Law University took place on 01.08.2009 at 11.00 a.m. at the Conference Hall of the University wherein the following Hon'ble Members were present:

1. Hon'ble Mr. Justice Dharendra Mishra, Judge, High Court of Chhattisgarh
2. Prof. (Dr.) M.K. Srivastava, Vice Chancellor, Hidayatullah National Law University
3. Shri S.N.P. Sinha, Chairman, Bar Council of India
4. Shri Prashant Mishra, Advocate General, Chhattisgarh
5. Shri R.S. Sharma, Principal Secretary, Law Department, Government of Chhattisgarh
6. Shri M.K. Raut, Principal Secretary, Higher Education Department, Govt. of Chhattisgarh
7. Shri Vijayendra, Secretary, Finance Department, Government of Chhattisgarh
8. Shri Vivek Ranjan Tiwari, Chairman, State Bar Council of Chhattisgarh
9. Prof. Hanumant Yadav, Faculty Member, HNLU
10. Ms. Sheela Rai, Faculty Member, HNLU

The agenda items were taken up as under:

1. **Approval of minutes of twentieth meeting of the Executive Council dated 09.03.2009.**

Decision:

Minutes of twentieth meeting of Executive Council dated 09.03.2009 perused and approved.

2. Review of the situation after March 9, 2009.

3. Review of the building construction - perusal and decision.

(a) Payment to NCCL

Decision:

- (i) The Executive Council granted ex-post facto approval to payment of Rs.1,96,14,771/- (Rupees One Crore Ninety Six Lacs Fourteen Thousand Seven Hundred and Seventy One) made to NCCL against R.A. Bill No.16 (Revised), R.A. Bill No. 17 (Civil work) and R.A. Bill No. 18 (Civil Work) approved and certified by P.W.D.
- (ii) P.W.D., Raipur has further approved and certified bills for Rs.8.90 Crores. The value of the contract is Rs.39.20 Crores and till date payment of Rs.34.62 Crores has been made to the contractor. The Executive Council decided that out of balance Rs.4.58 Crores, payment may be made to NCCL against their bills except the disputed items.
- (iii) In view of the fact that the work is still not complete, the Vice-Chancellor in consultation with Principal Secretary P.W.D. should examine the disputed matters and to get revised estimates prepared for the building project, if necessary.



(b) Construction of Internal Roads, Boundary Wall and Gate as deposit work - Two proposals received are placed for perusal and decision.

Decision:

The Executive Council approved the estimates of Rs.426.40 Lakhs for construction of internal roads, open drains & culvert, boundary wall and Gate complex, RCC Open drains from C.G. Housing Board as proposed.

(c) Furnishing of New Buildings.

Decision:

The Executive Council constituted a Purchase Committee under the Chairmanship of the Registrar HNLU, Executive Engineer, P.W.D. (to be nominated by the Principal Secretary P.W.D.) & Prof. Hanumant Yadav, Faculty Member for the purpose.

(d) Tenders for Cleaning, Mess & Security.

Decision:

The Executive Council authorized the Vice-Chancellor, HNLU to take decision on the recommendations of the Tender Committees for Cleaning, Mess & Security.

4. Immediate requirement of Human Resources and creation of the posts.

Decision:

- (i) The Executive Council decided that requirement of Human Resources should be assessed. The assessment and justification should be placed before the Finance Committee and then before the Executive Council for creation of posts.
- (ii) The University may also take services of personnel on contract basis to meet the emergent and essential requirement.

5. Resignations by employees from teaching and non-teaching posts.

Decision:

The Executive Council accepted the resignation of employees from teaching and non-teaching posts subject to fulfillment of the condition of three months notice of three months' salary in lieu of notice period. The applications for waiver of the notice period were rejected by the Executive Council.

6. Appointments - Recommendations of the Selection Committees placed for kind perusal and approval.

Decision:

The Executive Council approved the recommendations of the Selection Committees for appointments of candidates on probation of two years for various teaching and non-teaching posts w.e.f. the date of their joining. In accordance with the decision taken by Executive Council on 26.01.2007, the Executive Council resolved that appointments of the candidates may be made in order of merit on vacant posts. The remaining recommended candidates may be appointed against other vacant posts. The Executive Council has no concern and decided that while making appointments the mandatory norms of UGC and reservations norms must be adhered to.

Draft prepared

Rahman



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Accordingly, appointment of the following candidates has been approved by the Executive Council of the University:

- (i) Dr. Avinash Samal as Assistant Professor under the School of Excellence in Juridical and Social Sciences with basic pay of Rs.15200/- in the pay scale of 10000-325-15200.
- (ii) Dr. Deepak Kumar Srivastava as Lecturer (Law) with basic pay of Rs.8000/- in the pay scale of 8000-275-13500.
- (iii) Dr. Naman Das as Lecturer (Law) with basic pay of Rs.8000/- in the pay scale of 8000-275-13500.
- (iv) Dr. Yamala Papa Rao as Lecturer (Law) with basic pay of Rs.8000/- in the pay scale of 8000-275-13500.
- (v) Dr. Adesh Kumar as Lecturer (Law) against higher vacant post with basic pay of Rs.8000/- in the pay scale of 8000-275-13500.
- (vi) Dr. Ayan Hazra as Lecturer (Sociology) against higher vacant post with basic pay of Rs.8000/- in the pay scale of 8000-275-13500.
- (vii) Dr. Sujit Kumar Choudhary as Lecturer under the School of Excellence in Juridical and Social Sciences against higher vacant post with basic pay of Rs.8000/- in the pay scale of 8000-275-13500.
- (viii) Mr. Aneesh V. Pillai as Assistant Lecturer (Law) with consolidated pay of Rs.15000/- p.m. plus housing facility as per norms of HNLU.
- (ix) Mr. Azeemkhan Bahadarkhan Pathan as Assistant Lecturer (Law) with consolidated pay of Rs.15000/- p.m. plus housing facility as per norms of HNLU.
- (x) Ms. Bahwinder Kaur as Assistant Lecturer (Law) against higher vacant post with consolidated pay of Rs.15000/- p.m. plus housing facility as per norms of HNLU.
- (xi) Mr. Meena Ketan Sahu as Assistant Lecturer (Law) against higher vacant post with consolidated pay of Rs.15000/- p.m. plus housing facility as per norms of HNLU.
- (xii) Mr. Hanishankar S. as Assistant Lecturer (Law) against higher vacant post with consolidated pay of Rs.15000/- p.m. plus housing facility as per norms of HNLU.
- (xiii) Mr. Vikash Agrawal as Assistant Lecturer (Law) against higher vacant post with consolidated pay of Rs.15000/- p.m. plus housing facility as per norms of HNLU.
- (xiv) Mr. Akaash Das as System Manager with basic pay of Rs.8000/- in the pay scale of 8000-275-13500.
- (xv) Ms. Shiva Parthar as Assistant Librarian with basic pay of Rs.8000/- in the pay scale of 8000-275-13500.

7. Placing minutes of the Academic Council meeting dated 25.07.2009 for perusal and approval.

Decision:

The Executive Council approved the minutes and recommendations of the Academic Council meeting dated 25.07.2009. The Executive Council has decided that the Gold Medal to be given by the University of Shaheed Dr. Biju Patnaik should be named as Vijayalakshmi Memorial Gold Medal.

Draft prepared
D. L. S.



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8. Any other matter with the permission of the chair.

Creation of posts sanctioned by UGC for Establishment of Computer Centre at HNLU (System Analyst - 01, Technical Assistant - 01, Personal Assistant - 01).

Decision:

The Executive Council resolved that undertaking may be sent to the University Grants Commission to the effect that payment of salary of the posts of System Analyst, Technical Assistant and Personal Assistant sanctioned by the UGC shall be borne by the University after the end of XI Plan period.

for [signature]
REGISTRAR
AIDAYATULLAH NATIONAL
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Draft prepared by

[Signature]



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REPORT OF THE VICE CHANCELLOR

Dt.26.09.2009

Hon'ble Members of the Executive Council!

The Executive Council in its meeting dated 01.08.2009 had interalia decided that out of the balance Rs.4.58 Crores, payment may be made to NCCL against their bills except the disputed items. On the basis of undertaking submitted by NCCL to complete and hand over the fully operational campus by 23rd August 2009, Rs.4.58 Crores were disbursed to M/s. NCCL.

The Executive Council in its meeting dated 01.08.2009 had constituted a Purchase Committee regarding furnishing of the new buildings. As per the decision of the Purchase Committee order for supply and installation of furniture has been placed with M/s. Godrej.

As per the decision of the Executive Council, the immediate requirement of Human Resources and Creation of the posts was placed before the Finance Committee. The minutes and recommendations of the Finance Committee are placed for perusal and approval by way of separate agenda item.

As per the decision of the Finance Committee, necessary action has been taken. Further, as per day to day requirement, necessary works are being carried out.

The following non-teaching employees of HNLU who have successfully completed their probation period, have been confirmed as per provisions of HNLU Staff Regulations:

1. Mrs. Sanjana Dharmaraj, Section Officer
2. Mr. Dinesh Kumar Lalwani, Personal Assistant
3. Mr. Anil Kumar Singh, Asst. Grade-I
4. Mr. Kailash Sarode, Asst. Grade-II
5. Mr. Satish Pawar, Asst. Grade-II
6. Mr. Shyam Krishna Shrivastava, Asst. Grade-III
7. Mr. Sudhir Kujur, Asst. Grade-III
8. Ms. Neena Rao, Asst. Grade-III
9. Mr. R.R. Sahu, Asst. Grade-III.

The work and conduct of Mr. Dhiraj Rangari, Asst. Grade-III has been found highly dissatisfactory. No change has been observed in the work and conduct of Mr. Dhiraj Rangari, hence it is recommended that his services may be terminated.

One teaching employee has satisfactorily completed the two years probation period and has also attained the qualification required for the post, hence it is proposed that he may be confirmed. However, some of the teaching employees have completed two years of probation period but are working on ex-cadre posts or do not have the minimum qualifications stipulated by UGC. The issue of giving them regular pay scales was placed before the Executive Council in meetings chaired by Hon'ble Mr. Justice S.B. Sinha on 05.04.2008, 02.10.2008 and 08.01.2009. Hon'ble Mr. Justice S.B. Sinha was of the view that the teachers who are working on ex-cadre posts cannot be given pay scale and cannot be considered for confirmation. However, the consolidated pay of Assistant Lecturers/Research Associates was enhanced from Rs.10000/- p.m. to Rs.12000/- p.m. and further in meeting dated 08.01.2009 the consolidated pay was enhanced from Rs.12000/- p.m. to Rs.15000/- p.m.

Hence, the matter is placed before the Executive Council for taking appropriate decision on the issue of confirmation of those teaching employees who are working on ex-cadre posts/do not fulfill the stipulated minimum qualifications as per UGC norms. After implementation of Sixth Pay it is mandatory to comply with UGC norms.

We have shifted to the new campus. However, it is essential to have a city centre. It is therefore proposed that we may retain the HNLU Bhawan, Civil Lines, Raipur and name it as Hidayatullah Memorial City Centre of HNLU.

MINUTES OF THE FINANCE COMMITTEE MEETING DTD. 25.08.2009

A postponed meeting of the Finance Committee was held on 25.08.2009 at 11.00 a.m. at the Conference Hall of the University wherein the following members were present:

1. Prof. (Dr.) M.K. Srivastava, Hon'ble Vice-Chancellor
2. Prof. Hanumant Yadav, Faculty Member, HNLU
3. Shri Amitabh Agrawal, Chartered Accountant, Raipur.
4. Shri M.K. Thakre, Incharge Registrar & Finance Officer, HNLU, Raipur.

The agenda items were taken up as under:

1. **Approval of minutes of the Finance Committee meeting dated 07.03.2009.**
Decision:
Minutes of the Finance Committee meeting dated 07.03.2009 perused and approved.
2. **Approval of the Revised Budget Estimates for the F.Y. 2009-2010 & Budget Estimates for the F.Y. 2010-2011.**
Decision:
Revised Budget Estimates for the F.Y. 2009-2010 & Budget Estimates for the F.Y. 2010-2011 were perused by the Finance Committee.

The Finance Committee approved the Revised Budget Estimates for the F.Y. 2009-2010 with estimated income of Rs.29.94 Crores and estimated expenditure of Rs.30.23 Crores with an estimated deficit of Rs.29.15 Laacs which works out to 0.97% of the estimated income. The Finance Committee resolved that the University should approach the State Government for providing Rs.2.00 Crores for F.Y. 2009-2010 as usual alongwith the deficit amount of Rs.29.15 Laacs.

The Finance Committee also approved the Budget Estimates for the F.Y. 2010-2011 with estimated income of Rs.10.58 Crores and estimated expenditure of Rs.11.90 Crores with an estimated deficit of Rs.1.32 Crores which works out to 12.48% of the estimated income. The Finance Committee resolved that the University should approach the State Government for providing Rs.2.00 Crores for F.Y. 2010-2011 as usual alongwith the deficit amount of Rs.1.32 Crores.

3. **Discussion regarding implementation of circulars/ recommendations of the UGC & Ministry of HRD and further decision/ recommendations.**
Decision:
The Finance Committee recommended that UGC guidelines should be strictly adhered to with regard to minimum required qualifications for various posts. If someone is appointed without having UGC qualifications he may be issued notice to complete the required qualification in coming six months, failing which they may be placed in the old scale/pay in which the initial appointment was made since we have already implemented the recommendations as per Sixth Pay Commission. The Finance Committee also recommended that Central/State Government Fundamental Rules shall supersede the HNU Staff Regulations wherever there is contradiction/ambiguity.
4. **Discussion regarding necessities of the new campus - decision/ recommendations of the Finance Committee to the Executive Council for creation of new posts.**


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Decision:

The Finance Committee recommends to the Executive Council for creation of the following essentially required posts at HNLU.

Sl.	Designation	Pre-revised Pay Scale	No. of posts
1.	Accounts Officer	10000-325-15200	01
2.	Residential Female Doctor	8000-275-13500	01
3.	Residential Male Doctor	8000-275-13500	01
4.	Boys Hostel Warden	8000-275-13500	01
3.	Girls Hostel Warden	8000-275-13500	01
4.	Civil Engineer	8000-275-13500	01
5.	Electrical Engineer	8000-275-13500	01
6.	Placement-cum-PR officer	8000-275-13500	01
7.	Security Officer	8000-275-13500	01
8.	Sports Officer	15000/- p.m. consolidated	01
9.	Sports Assistant	10000/- p.m. consolidated	01

The Finance Committee has already included the proposed expenditure for these posts in the revised budget for the F.Y. 2009-2010 and budget for the F.Y. 2010-2011.

5. **Discussion and regarding enhancing the sources of income to meet the financial burden.**

Decision:

The State of Chhattisgarh is adopting the policies of State Government of Madhya Pradesh in most of the cases. Moreover HNLU has been established on the lines on which NLIU Bhopal was established. The Finance Committee recommends to the Executive Council that HNLU should revise its fee structure from the coming academic session: at par with NLIU Bhopal/other National Law Universities to meet the financial burden.

6. **Perusal and approval of the audit report of Local Fund Audit for the F.Y. 2008-2009.**

Decision:

The Finance Committee perused and approved the audit report of Local Fund Audit for the F.Y. 2008-2009. The Finance Committee has expressed satisfaction on the Audit Report.

7. **Various arrangements required to be made urgently for shifting to the new campus.**

Decision:

The Finance Committee unanimously decided that since the University has notified 01.09.2009 as the date for commencement of the academic session, the following work may urgently be undertaken in anticipation of approval from the Executive Council:

1. Transportation/shifting of the assets from HNLU Bhawan, Civil Lines, Raipur to HNLU New Campus at Village Uperwara, Raipur.
2. Mosquito Nets may be affixed in Hostels and mess.
3. MATS/Curtains may be placed in academic block as per requirement.
4. Since we have made arrangements for power back up for Boys & Girls hostel and Academic and Administrative block, diesel will be required to run the Generator.
5. All other necessary arrangements may be made for smooth functioning of the academic activities and maintenance of residential campus.

for Reg

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