

# HIDAYATULLAH NATIONAL LAW UNIVERSITY, NAYA RAIPUR CHHATTISGARH

(Appointment Notification No. 1 of 2018)

## **APPLICATION FORM FOR TEACHING POST**

Paste here  
Recent  
Passport size  
Photograph &  
Attest it

APPLICATION FOR THE POST OF \_\_\_\_\_

1. Name of the candidate : \_\_\_\_\_  
(In Block Letters)

2. Father's/Husband's Name : \_\_\_\_\_

3. Date of Birth : \_\_\_\_\_

(In words)

|  |  |
|--|--|
|  |  |
|--|--|

D D

|  |  |
|--|--|
|  |  |
|--|--|

M M

|  |  |  |  |
|--|--|--|--|
|  |  |  |  |
|--|--|--|--|

Y Y Y Y

4. Gender : \_\_\_\_\_  
(Male/Female/Transgender)

5. State of Domicile : \_\_\_\_\_

6. Category (General/SC/ST : \_\_\_\_\_  
/OBC/Others specify)

Enclose attested caste certificate, if applicable.

7. Postal Address: : \_\_\_\_\_

8. Permanent Address: : \_\_\_\_\_

9. Contact No.:

|                  |  |
|------------------|--|
| <b>Telephone</b> |  |
| <b>Mobile</b>    |  |
| <b>Fax</b>       |  |
| <b>email:</b>    |  |

10. Educational Qualification with documentary proof:

| <b>Qualification<br/>Name of Degree/<br/>Certificate</b> | <b>Board/<br/>University</b> | <b>Subjects</b> | <b>Year of<br/>Passing</b> | <b>Percentage<br/>of marks</b> |
|--|------------------------------|-----------------|----------------------------|--------------------------------|
|  |                              |                 |                            |                                |
|  |                              |                 |                            |                                |
|  |                              |                 |                            |                                |
|  |                              |                 |                            |                                |
|  |                              |                 |                            |                                |
|  |                              |                 |                            |                                |
|  |                              |                 |                            |                                |

11. Technical Qualification with documentary proof:

| <b>Qualification</b> | <b>Board/<br/>University</b> | <b>Subjects</b> | <b>Year of<br/>Passing</b> | <b>Remarks</b> |
|----------------------|------------------------------|-----------------|----------------------------|----------------|
|                      |                              |                 |                            |                |
|                      |                              |                 |                            |                |
|                      |                              |                 |                            |                |
|                      |                              |                 |                            |                |

12. Details of present post held with documentary proof:

| <b>Name of the<br/>institution where<br/>working</b> | <b>Post held</b> |           | <b>Nature of<br/>appointment<br/>(Regular/Tempo<br/>rary/Adhoc/<br/>contract basis)</b> | <b>Pay Band with<br/>Grade<br/>Pay/Consolidate<br/>d/fixed pay/<br/>Lecture basis</b> | <b>Other<br/>details, if<br/>any/<br/>Subjects<br/>taught</b> |
|--|------------------|-----------|---|---|---|
|  | <b>From</b>      | <b>To</b> |   |   |   |
|  |                  |           |   |   |   |

13. Details of service rendered in past (In chronological order)(Attach copies of certificates/documentary proof):

| Name of the institution where worked | Post held |    | Nature of appointment appointment (Regular/Temporary/Adhoc/contract basis) | Pay Band with Grade Pay/Consolidated/fixed pay/ Lecture basis | Other details, if any/ Subjects taught |
|--------------------------------------|-----------|----|--|---|--|
|                                      | From      | To |  |   |  |
|                                      |           |    |  |   |  |

14. Details of publication with documentary proof:

(If required, attach additional sheet/s)

---



---



---

15. Details of Paper Presentation in Seminars/Conferences/Workshop with documentary proof:

(If required, attach additional sheet/s)

---



---



---



---

16. REFERENCES:

Please give the names of two persons who could provide a reference regarding your suitability for the post for which you are applying.

1. Name : \_\_\_\_\_

Job Title/Position : \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

Tel.No. : \_\_\_\_\_

Email Address: : \_\_\_\_\_

2. Name : \_\_\_\_\_  
 Job Title/Position : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 \_\_\_\_\_  
 Tel.No. : \_\_\_\_\_  
 Email Address: : \_\_\_\_\_

May we request a reference prior to interview? Yes \_\_\_\_\_ No \_\_\_\_\_

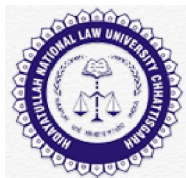
17. Extra-curricular achievements with documentary proof:  
 (If required, attach additional sheet/s):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

18. Whether any disciplinary action has been \_\_\_\_\_  
 taken against you during your service? If \_\_\_\_\_  
 so, give details thereof. (If required, \_\_\_\_\_  
 attach separate sheet containing the \_\_\_\_\_  
 details.) \_\_\_\_\_

19. Whether you have been convicted by any \_\_\_\_\_  
 competent Court of Law or any Criminal \_\_\_\_\_  
 case is pending against you in any \_\_\_\_\_  
 competent Court of Law? If so, give \_\_\_\_\_  
 details thereof. (If required, attach \_\_\_\_\_  
 separate sheet containing the details.) \_\_\_\_\_

20. Particulars of application fee remitted:

| Name of Bank/Branch | Particulars of Demand Draft |      |        |
|---------------------|-----------------------------|------|--------|
|                     | No.                         | Date | Amount |
|                     |                             |      |        |



# HIDAYATULLAH NATIONAL LAW UNIVERSITY, NAYA RAIPUR CHHATTISGARH

(Appointment Notification No. 1 of 2018)

## ACADEMIC PERFORMANCE INDICATORS (API) SCORESHEET FOR DIRECT RECRUITMENT OF PROFESSOR/ASSOCIATE PROFESSOR

[As per the University Grant Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) (4<sup>th</sup> Amendment), Regulations, 2016]

APPLICATION FOR THE POST OF-----  
NAME OF THE CANDIDATE: \_\_\_\_\_

### CATEGORY-I

#### TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

| Nature of Activity   | Associate Professor |   | Professor |   | Self Assessment Score | Score Verified by the University |
|--|---------------------|---|-----------|---|-----------------------|----------------------------------|
|  | Max Score           | Actual Score                                | Max Score | Actual Score                                |                       |                                  |
| a. <b>Direct Teaching :</b><br>Lectures - Classroom<br>(including Lectures in excess of UGC norms)           | 60                  | Actual hours spent per academic year ÷ 7.75 | 60        | Actual hours spent per academic year ÷ 7.75 |                       |                                  |
| b. Examinations duties (question paper setting Invigilation, evaluation of answer scripts) as per allotment. | 20                  | Actual hours spent per academic year ÷ 10   | 10        | Actual hours spent per academic year ÷ 10   |                       |                                  |
| c. Innovative Teaching learning methodologies updating for subject contents/course etc.                      | 15                  | Actual hours spent per academic year ÷ 10   | 20        | Actual hours spent per academic year ÷ 10   |                       |                                  |
| TOTAL CATEGORY - I   |                     |   |           |   |                       |                                  |

Signature of Candidate

**CATEGORY-II**

**PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES**

**Name of the Candidate:** \_\_\_\_\_

| Nature of Activity   | Associate Professor/<br>Professor |   | Self<br>Assessment<br>Score | Score<br>Verified by<br>the<br>University |
|--|-----------------------------------|---|-----------------------------|---|
|  | Max<br>Score                      | Actual<br>Score                           |                             |   |
| a. Student related co-curricular, extension and field based activities.<br><br>(i) Discipline related co-curricular activities (e.g. field work, study visit, student seminar and other events, career counseling etc.)<br><br>(ii) Other co-curricular activities (Cultural, Sports, NSS, Moot Court, Legal clinic etc.)<br><br>(iii) Extension and dissemination activities (Public/popular lectures/talks/seminars etc.)                          | 15                                | Actual hours spent per academic year ÷ 10 |                             |   |
| b. Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.<br><br>(i) Administrative responsibility (including as Dean/Principal/Chairperson/ Convener/Teacher-incharge/Similar other duties that require regular office hrs for its discharge)<br><br>(ii) Participation in Board of Studies, Academic and Administrative Committees. | 15                                | Actual hours spent per academic year ÷ 10 |                             |   |
| c. Professional Development activities (Such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher/faculty development courses, membership of associations, dissemination and general articles and any other contribution)   | 15                                | Actual hours spent per academic year ÷ 10 |                             |   |
| TOTAL CATEGORY - II  |                                   |   |                             |   |

**Signature of Candidate**

**CATEGORY-III**

**RESEARCH AND ACADEMIC CONTRIBUTIONS**

Name of the Candidate: \_\_\_\_\_

| Nature of Activity   | Associate Professor/Professor  |  | Self Assessment Score | Score Verified by the University |
|--|--|--|-----------------------|----------------------------------|
|  | Faculties of Languages/Humanities/ Arts/ Social Sciences/ Library/ Physical education/ Management        | Maximum Score for University/ College teacher  |                       |                                  |
| <b>III (A) Research Papers Published in:</b>                                       | Refereed Journals as notified by the UGC   | 25 per Publication   |                       |                                  |
|  | Other Reputed Journals as notified by the UGC  | 10 per publication   |                       |                                  |
| <b>III (B) Publications other than journal articles (books, chapters in books)</b> | Text/Reference Books by International Publishers as notified by the UGC                                  | 30 per Book for Single Author  |                       |                                  |
|  | Subject Books by National level publishers as identified by the UGC or State/Central Govt. Publications. | 20 per Book for Single Author  |                       |                                  |
|  | Subject Books by Other local publishers as identified by the UGC.  | 15 per Book for Single Author  |                       |                                  |
|  | Chapter in Books published by National and International level publishers identified by the UGC.         | International- 10 per chapter<br>National- 5 per chapter   |                       |                                  |
| <b>III (C) RESEARCH PROJECTS</b>   |  |  |                       |                                  |
| III (C) (i) Sponsored Projects   | Major project with grants above Rs. 5.0 lakhs  | 20 per Project   |                       |                                  |
|  | Major Project with grants above Rs. 3.0 lakhs up to Rs. 5.0 lakhs  | 15 per Project   |                       |                                  |
|  | Minor Project with grants above Rs. 1.0 lakhs up to Rs. 3.0 lakhs  | 10 per Project   |                       |                                  |
| III (C) (ii) Consultancy Projects  | Amount mobilized with a minimum of Rs. 2.0 lakhs   | 10 for every Rs. 10.0 lakhs and Rs. 2.0 lakhs, respectively                                      |                       |                                  |
| III (C) (iii) Projects Outcome Outputs   | Major Policy documents of Central / State Govt. Bodies Prepared  | 30 per each International / 20 for each national level output or patent or major policy document |                       |                                  |

| <b>III (D) RESEARCH GUIDANCE</b>   |                                  |                                       |  |  |
|--|----------------------------------|---------------------------------------|--|--|
| III (D) (i) M.Phil./LL.M.<br>Dissertation  | Degree awarded                   | 5 per candidate                       |  |  |
| III (D) (ii) Ph.D. / LL.D.   | Degree awarded                   | 15 per candidate                      |  |  |
|  | Thesis submitted                 | 10 per candidate                      |  |  |
| <b>III (E) Fellowships, Awards and Invited lectures delivered in conferences/ seminars</b>                                   |                                  |                                       |  |  |
| III (E) (i) (a) International Award / Fellowship   | International Award / Fellowship | 15 per Award / 15 per Fellowship      |  |  |
| III (E) (i) (b) National Award /Fellowship   | National Award / Fellowship      | 10 per Award / 10 per Fellowship      |  |  |
| III (E) (i) (c) State / University level Award   | State / University level Award   | 5 per Award                           |  |  |
| III (E) (ii) Invited lectures / Papers   | International                    | 7 per lecture / 5 per paper presented |  |  |
|  | National level                   | 5 per lecture / 3 per paper presented |  |  |
|  | State / University level         | 3 per lecture / 2 per paper presented |  |  |
| The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for any assessment period |                                  |                                       |  |  |
| <b>III (F) Development of e-learning delivery process / material</b>   |                                  | 10 per module                         |  |  |
| <b>TOTAL CATEGORY - III</b>  |                                  |                                       |  |  |

**Note: Applicant should attach documentary proofs related to their claims made by them in category I, II and III, failing which their claims shall not be considered valid.**

**Signature of Candidate**



21. Enclosures:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_
16. \_\_\_\_\_
17. \_\_\_\_\_
18. \_\_\_\_\_
19. \_\_\_\_\_
20. \_\_\_\_\_

**DECLARATION**

I hereby declare that all the statements and entries made in this application are true, complete and correct to the best of my knowledge and belief and understanding. In the event of any information being found false or incorrect or ineligibility being detected before or after interview/test/selection, my candidature/appointment may be cancelled and all my claims for recruitment be forfeited.

I have also enclosed all the relevant documents in support of my candidature.

Place: \_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature of the Candidate)  
Name: \_\_\_\_\_

**Note: Application form incomplete in any respect shall not be entertained.**