



# **HIDAYATULLAH NATIONAL LAW UNIVERSITY, NAYA RAIPUR** **CHHATTISGARH**

(Appointment Notification No. 1 of 2017)

## **APPLICATION FORM FOR TEACHING POST**

APPLICATION FOR THE POST OF \_\_\_\_\_  
\_\_\_\_\_

Paste here  
Recent  
Passport size  
Photograph &  
Attest it

1. Name of the candidate : \_\_\_\_\_  
(In Block Letters)

2. Father's/Husband's Name : \_\_\_\_\_

3. Date of Birth : \_\_\_\_\_

(In words)

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M M

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Y Y Y Y

4. Gender : \_\_\_\_\_  
(Male/Female/Transgender)

5. State of Domicile : \_\_\_\_\_

6. Category (General/SC/ST : \_\_\_\_\_  
/OBC/Others specify)  
Enclose attested caste certificate, if applicable.

7. Postal Address: : \_\_\_\_\_

8. Permanent Address: : \_\_\_\_\_

9. Contact No.:

<b>Telephone</b>	
<b>Mobile</b>	
<b>Fax</b>	
<b>email:</b>	

10. Educational Qualification (Attach copies of certificates):

Qualification Name of Degree/ Certificate	Board/ University	Subjects	Year of Passing	Percentage of marks

11. Technical Qualification (Attach copies of certificates):

Qualification	Board/ University	Subjects	Year of Passing	Remarks

12. Details of present post held (Attach copy of recent pay slip):

Name of the institution where working	Post held		Nature of appointment (Regular/Tempo rary/Adhoc/ contract basis)	Pay Band with Grade Pay/Consolidate d/fixed pay/ Lecture basis	Other details, if any/ Subjects taught
	From	To			

13. Details of service rendered in past (In chronological order)(Attach copies of certificates/ documentary proof):

Name of the institution where working	Post held		Nature of appointment (Regular/Temporary/Adhoc/contract basis)	Pay Band with Grade Pay/Consolidated/fixed pay/ Lecture basis	Other details, if any/ Subjects taught
	From	To			

14. Details of publication with documentary proof:

(If required, attach additional sheet/s)

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15. Details of Paper Presentation in Seminars/Conferences/Workshop:

(If required, attach additional sheet/s)

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16. REFERENCES:

Please give the names of two persons who could provide a reference regarding your suitability for the post for which you are applying.

1. Name : \_\_\_\_\_  
 Job Title/Position : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 \_\_\_\_\_  
 Tel.No.: : \_\_\_\_\_  
 Email Address: : \_\_\_\_\_

2. Name : \_\_\_\_\_  
 Job Title/Position : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 \_\_\_\_\_  
 Tel.No.: : \_\_\_\_\_  
 Email Address: : \_\_\_\_\_

May we request a reference prior to interview? Yes \_\_\_\_\_ No \_\_\_\_\_

17. Extra-curricular achievements. (If required, attach additional sheet/s):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

18. Whether any disciplinary action has been taken against you during your service? If so, give details thereof. (If required, attach separate sheet containing the details.) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

19. Whether you have been convicted by any competent Court of Law or any Criminal case is pending against you in any competent Court of Law? If so, give details thereof. (If required, attach separate sheet containing the details.) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

20. Particulars of application fee remitted:

Name of Bank/Branch	Particulars of Demand Draft		
	No.	Date	Amount

**ACADEMIC PERFORMANCE INDICATORS (API) SCORESHEET FOR DIRECT  
RECRUITMENT OF PROFESSOR/ASSOCIATE PROFESSOR**

**CATEGORY-I**

**TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

**Name of the Candidate:** \_\_\_\_\_

Nature of Activity	Associate Professor		Professor		Self Assessment Score	Score Verified by the University
	Max Score	Actual Score	Max Score	Actual Score		
a. Lectures - Classroom (including Lectures in excess of UGC norms)	50	Actual hours spent per academic year ÷ 10	45	Actual hours spent per academic year ÷ 10		
b. Examinations duties (question paper setting Invigilation, evaluation of answer scripts) as per allotment.	15	Actual hours spent per academic year ÷ 10	10	Actual hours spent per academic year ÷ 10		
c. Innovative Teaching learning methodologies updating for subject contents/course etc.	15	Actual hours spent per academic year ÷ 10	15	Actual hours spent per academic year ÷ 10		
d. Students Feedback (Students who have put in at least 75% attendance per course are eligible to give feedback)	10	Outstanding - 10 Very Good - 8 Good - 6 Average - 4 Below Average - 0	10	Outstanding - 10 Very Good - 8 Good - 6 Average - 4 Below Average - 0		
<b>TOTAL CATEGORY - I</b>						

**Signature of Candidate**

**CATEGORY-II****PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES**

Name of the Candidate: \_\_\_\_\_

Nature of Activity	Associate Professor/ Professor		Self Assessment Score	Score Verified by the University
	Max Score	Actual Score		
a. Student related co-curricular, extension and field based activities.  (i) Discipline related co-curricular activities (e.g. field work, study visit, student seminar and other events, career counseling etc.)  (ii) Other co-curricular activities (Cultural, Sports, NSS, Moot Court, Legal clinic etc.)  (iii) Extension and dissemination activities (Public/popular lectures/talks/seminars etc.)	15	Actual hours spent per academic year $\div$ 10		
b. Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.  (i) Administrative responsibility (including as Dean/Principal/Chairperson/Convener/Teacher-in-charge/Similar other duties that require regular office hrs for its discharge)  (ii) Participation in Board of Studies, Academic and Administrative Committees.	15	Actual hours spent per academic year $\div$ 10		
c. Professional Development activities (Such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher/faculty development courses, membership of associations, dissemination and general articles and any other contribution)	15	Actual hours spent per academic year $\div$ 10		
<b>TOTAL CATEGORY - II</b>				

**Signature of Candidate**

**CATEGORY-III****RESEARCH AND ACADEMIC CONTRIBUTIONS**

Name of the Candidate: \_\_\_\_\_

Nature of Activity	Associate Professor/Professor		Self Assessment Score	Score Verified by the University
	Faculties of Languages/Humanities/ Arts/ Social Sciences/ Library/ Physical education/ Management	Maximum Score for University/ College teacher		
<b>III (A) Research Papers Published in:</b>	Refereed Journals as notified by the UGC	15 per Publication		
	Other Reputed Journals as notified by the UGC	10 per publication		
<b>III (B) Publications other than journal articles (books, chapters in books)</b>	Text/Reference Books by International Publishers as notified by the UGC	30 per Book for Single Author		
	Subject Books by National level publishers as identified by the UGC or State/Central Govt. Publications.	20 per Book for Single Author		
	Subject Books by Other local publishers as identified by the UGC.	15 per Book for Single Author		
	Chapter in Books published by National and International level publishers identified by the UGC.	International- 10 per chapter National- 5 per chapter		
<b>III (C) RESEARCH PROJECTS</b>				
III (C) (i) Sponsored Projects	Major project with grants above Rs. 5.0 lakhs	20 per Project		
	Major Project with grants above Rs. 3.0 lakhs up to Rs. 5.0 lakhs	15 per Project		
	Minor Project with grants above Rs. 1.0 lakhs up to Rs. 3.0 lakhs	10 per Project		
III (C) (ii) Consultancy Projects	Amount mobilized with a minimum of Rs. 2.0 lakhs	10 for every Rs. 10.0 lakhs and Rs. 2.0 lakhs, respectively		
III (C) (iii) Projects Outcome Outputs	Major Policy documents of Central / State Govt. Bodies Prepared	30 per each International / 20 for each national level output or patent or major policy document		

<b>III (D) RESEARCH GUIDANCE</b>				
III (D) (i) M.Phil./LL.M. Dissertation	Degree awarded	5 per candidate		
III (D) (ii) Ph.D. / LL.D.	Degree awarded	15 per candidate		
	Thesis submitted	10 per candidate		
<b>III (E) Fellowships, Awards and Invited lectures delivered in conferences/ seminars</b>				
III (E) (i) (a) International Award / Fellowship	International Award / Fellowship	15 per Award / 15 per Fellowship		
III (E) (i) (b) National Award /Fellowship	National Award / Fellowship	10 per Award / 10 per Fellowship		
III (E) (i) (c) State / University level Award	State / University level Award	5 per Award		
III (E) (ii) Invited lectures / Papers	International	7 per lecture / 5 per paper presented		
	National level	5 per lecture / 3 per paper presented		
	State / University level	3 per lecture / 2 per paper presented		
The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for any assessment period				
<b>III (F) Development of e-learning delivery process / material</b>		10 per module		
<b>TOTAL CATEGORY - III</b>				

**Signature of Candidate**



21. Enclosures:

1. \_\_\_\_\_
2. \_\_\_\_\_
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20. \_\_\_\_\_

**DECLARATION**

I hereby declare that all the statements and entries made in this application are true, complete and correct to the best of my knowledge and belief and understanding. In the event of any information being found false or incorrect or ineligibility being detected before or after interview/test/selection, my candidature/appointment may be cancelled and all my claims for recruitment be forfeited.

I have also enclosed all the relevant documents in support of my candidature.

Place: \_\_\_\_\_

\_\_\_\_\_  
(Signature of the Candidate)

Date: \_\_\_\_\_

Name: \_\_\_\_\_

**Note: Application form incomplete in any respect shall not be entertained.**