



Hidayatullah National Law University

Naya Raipur – 492002 (C.G.)

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E-mail: registrar@hnl.u.ac.in, website: www.hnl.u.ac.in

Ref.:HNLU:Exams:2016:

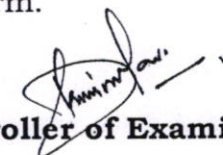
Dt.13.06.2016

IMPORTANT NOTICE FOR ISSUE OF PROVISIONAL DEGREE AND OTHER CERTIFICATES

All Students of B.A.LL.B. (Hons.) Batch-XI who have successfully completed all the prescribed courses, by securing at least the minimum 'B' grade in all courses and a minimum grade point average of 4 out of 10, after the End-Term Examination April-May, 2016 are hereby advised to submit application in prescribed form for issuance of following certificates at the earliest.

S.No.	Name of Certificate
1.	Provisional Degree
2.	Transcript of Grades
3.	Migration Certificate
4.	Transfer Certificate
5.	Character Certificate
6.	Attendance Certificate
7.	Grade Sheet of All Semesters (except which have been issued earlier)

Students are advised to send the enclosed application form by speed post to the Controller of Examination, Hidayatullah National Law University, Naya Raipur 492002 C.G. or through email to exam@hnl.u.ac.in. After receiving the request from the students, required certificates will be sent after 1 week from the date of receiving by speed post to the residential address of the student mentioned in the application form.


Controller of Examination

Date : _____

To,

**The Controller of Examination
Hidayatullah National Law University,
Naya Raipur - 492 002 (C.G.)**

Sub: Request for issue of Transcript, Transfer Certificate & Other Certificates.

Sir,

I have completed B.A.LL.B. (Hons.) Course in April-May, 2016. I request you to please issue me following certificates. I hereby authorize the Accounts Section, HNLU to deduct the required fees from the refundable Security Deposit paid by me at the time of admission.

S.No.	Name of Certificate	Fees Payable (Rs.)	Please Indicate (Yes/No)
1.	Provisional Degree	-	
2.	Transcript of Grades	200.00	
3.	Migration Certificate*	500.00	
4.	Transfer Certificate	-	
5.	Character Certificate	-	
6.	Attendance Certificate	-	
7.	Grade Sheets (except which have been issued earlier)	-	Semester _____ _____

(*Optional)

I request you to kindly send above documents by post to my address given below by deducting the postal charges.

Thanking You,

Yours Faithfully

Name & Signature
of the Student

: _____

ID No.

: _____

Address

: _____

: _____

: _____

: _____

Pin Code

: _____

Contact No.:

: _____